

# **TOWN OF QUINTANA, TEXAS**

**Shari Wright, Mayor**

## **Minutes from Regular Council Meeting**

**March 18, 2025**

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**Mike Cassata, Position 1, Mayor Pro Temp**  
**Steve Alongis, Position 2**  
**Camille Tyner, Position 3**  
**Adam Valadez, Position 4**  
**Rebecca Button, Position 5**  
**Alan Petrov, City Attorney**  
**Tammi Cimiotta, City Sec/Adm.**

**Meeting location at Town Hall**  
**814 Lamar, Quintana, TX. 77541**

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Guests in attendance: Jerry Meeks Jr., Jerry Meeks Sr., with Meeks Waterworks, Claudia Cassata, Hope Williamson, Wade Whitlow, and Alice Sokoloski with KM & L

Item 1: Meeting called to order at 6:00pm

Item 2: Pledge of Allegiance

Item 3: Comments Section - none

Item 4: Discuss, Consider and Possible approval of Minutes from February 11, 2025 Regular council meeting.

Motion to approve February 11, 2025 minutes made by Steve Alongis and Seconded by Mike Cassata, Approved with a Vote of 5/0/0.

Item 5: Discuss, Consider and Possible approval of February 2025 Financials.

Motion to approve February 2025 financials made by Mike Cassata and Seconded by Adam Valadez, Approved with a Vote of 5/0/0.

Item 6: Request to MWW representative for discussion with Council for updates on USG Mixer project, water plant, repairs, violations, lab results, plant inventory, housing for permanent generator and any correspondence from TCEQ.

An update from Jerry Meeks Jr. on mixer project, estimated time to start should be April 2025.

The permit from TCEQ has just been received.

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*March 18, 2025 Regular Council Meeting Minutes*

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Item 7: Discuss, Consider and Possible approval for the FY2024 Completed Audit.

Auditor from KM &L, Mr. Whitlow, the audit was clean with no problems.

Motion to accept the FY 24 Audit made by Camille Tyner and Seconded by Adam Valadez, Approved with a Vote of 5/0/0.

Item 8: Discuss, Consider and Possible approval of an agreement for closing off Deep Sea Drive estimated about 200' before Brazos Pilots Station, Attorney Petrov with agreement.

Motion to approve the agreement drafted with changes between Brazos Pilots association and the Town of Quintana made by Mike Cassata and seconded by Camille Tyner, Approved with a Vote of 5/0/0.

Item 9: Discuss, Consider and Possible approval for updating the town's Personnel policy with changes from resolutions and council members.

Motion to table this item until more information from attorney Petrov is given from other city sources made by Mike Cassata and Seconded by Steve Alongis, Approved with a Vote of 5/0/0.

Item 10: Discussion of progress on updating industrial contracts with Attorney Petrov.

Update from Attorney Petrov on Exxon and Freeport LNG.

Attorneys are making progress negotiating- having a meeting next week.

No other information at this time.

### **Executive Session — as necessary:**

Pursuant to Texas Government Code, Section 551.074, to deliberate the appointment employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

### **Item 11: Personnel**

Closed session at 6:34pm

Discussion and Possible Action regarding Jennifer "Hope" Williamson, Maintenance position.

Open Session at 6:51pm

Motion to come up with a job description with job duties for policy made by Mike Cassata and  
Seconded by Steve Alongis, Approved with a Vote of 5/0/0.

Council comments – none

**Item 12: Adjournment**

**Motion to adjourn by Camille Tyner and Seconded by Steve Alongis, Approved with a Vote of 5/0/0, adjournment time 6:52pm.**

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**Mayor Shari Wright or Mayor Pro Temp Mike Cassata**

**Attest:**

*Tammi Ciniotta*

**Tammi Ciniotta  
City Sec/Administrator  
Town of Quintana**



Attorney Alan Petrov and Matt Petrov in attendance.  
May