

**TOWN OF QUINTANA, TEXAS**  
Shari Wright, Mayor

**Minutes from Regular Council Meeting**  
March 19, 2024

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Mike Cassata, Position 1  
Steve Alongis, Position 2  
Annette Delgado, Position 3  
Amy Waldorf, Position 4, Mayor Pro Temp  
Mike Fletcher, Position 5  
Alan Petrov, City Attorney  
Tammi Cimiotta, City Sec/Adm.

Meeting location at Town Hall  
814 Lamar, Quintana, TX. 77541

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Guests in attendance: Jerry Meeks Sr., Jerry Meeks Jr., Meeks Water Works, Matt Hanks, Brazoria County, Michael Willaims, USG.

Item 1: Meeting called to order at 6:00pm

Item 2: Pledge of Allegiance

Item 3: Comments Section - none

Item 4: Discuss, Consider and Possible approval of Minutes from February 13, 2024, Regular Council Meeting

Motion to approve the March 19, 2024, minutes made by Steve Alongis and Seconded by Mike Cassata, Approved with a Vote of 4/0/0.

Item 5: Discuss, Consider and Possible approval of February 2024 financials.

Motion to approve the February 2024 financials made by Mike Cassata and Seconded by Steve Alongis, Approved with a Vote of 4/0/0.

Item 6: Request to MWW representative for discussion with Council for updates on water plant, repairs, violations, lab results and parts list with cost for plant inventory, and quotes for cap or plug at West water plant water well, and Letter from TCEQ.

Updates and discussions with Jerry Meeks Jr and Sr. and with Michael Williams with USG.  
No action taken.  
Add the USG Water for in-tank water mixer to May agenda.

Item 7: Discuss, Consider and Possible approval of dates of payment to Brazoria County regarding the completion of CR 723 Road Improvement Project, Matt Hanks.

Matt Hanks discussed with the council the charges and credits and will send copies of invoices and

change orders and include invoices to Vernor and Freeport LNG.

No action taken.

Item 8: Discuss, Consider and Possible approval for new water system upgrade like previously approved system for approximately \$1.161m, approved at the Regular Council meeting, November 28<sup>th</sup>, 2017 and October 18<sup>th</sup>, 2018. Shari Wright.

Mayor spoke with council.

GST specs emailed to council.

No action taken.

Item 9: Discuss, Consider and Possible approval for members and employees to obtain certification in turtle and coastal wildlife rescue and restoration, to include possible travel. Shari Wright

Mayor will get more information.

Add to April agenda.

No action taken.

Item 10: Discuss, Consider and Possible approval for Cat control project for spay and neuter. Shari Wright

Motion to approve up to Five thousand dollars (\$5,000.00) for a month trial period made by Mike Cassata and Seconded by Steve Alongis, Approved with a Vote of 4/0/0.

Item 11: Discussion with Town attorney regarding the actual property value of the ETJ, Extra Territorial Jurisdiction for Freeport LNG from the agreement between the town and Freeport LNG, value not based on the Regas value, Mayor, and Atty. Alan Petrov

Mayor will draft letter and Bring to next council meeting.

No action taken.

Item 12: Discuss, Consider and Possible approval for the town attorney to draft an amendment regarding the Extra territorial jurisdiction value to the original agreement between Freeport LNG and the Town of Quintana and for Mayor Wright to sign.

No action taken.

Item 13: Discuss, Consider and Possible approval for employee job performance pay raise, Ordinance 2024-02, see attached letter. Shari Wright

Per personnel policy employees receive a 3% raise increase for training and certificates obtained.

Amy and the Mayor stated to add the 3% raise to Jennifer Williamson's pay.

Personnel policy needs amending to include city administrator for training/certificates raise of 3% since she is not an employee.

Add this to the April agenda.

**Council Comments**

Mike Cassata – When is this PFIA due? City Adm. explained is past due, should have been completed in 2023, and need this next week.

Steve Alongis - none

Annette Delgado - none

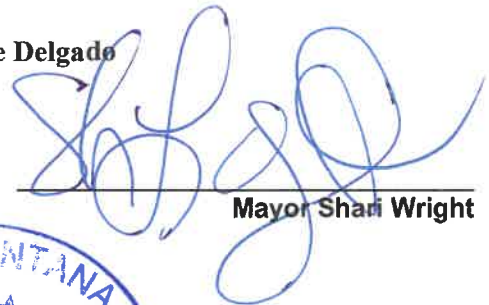
Amy Waldorf – asked who all needs the PFIA. Mayor, City Administrator and Mike Cassata, Financial rep. for the town.

Mike Fletcher – Absent

Mayor Shari Wright –April will have beach clean-up, will email everyone with date. We go to the County Park and take food for volunteers. Talk about contacting The Facts Newspaper to have a reporter come out.

**Item 14: Adjournment**

**Motion to adjourn by Amy Waldorf and Seconded by Annette Delgado  
Approved with a Vote of 4/0/0. Adjournment time 7:40pm**



Mayor Shari Wright

Attest:



Tammi Cimiotta  
City Sec/Administrator  
Town of Quintana

